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**From:** Mindala Wilcox [/O=INGLEWOOD/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B46BFD8A1E12482FB4F973BEA21D23C4-MINDALA WILCOX]  
**Sent:** 3/13/2019 12:16:56 PM  
**To:** Cynthia Robinson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e41ffdde22854399b88fa7947a3f9c50-Cynthia Robins]  
**Subject:** IBEC schedule

Hi Cynthia,

Can you please send calendar placeholders as "all day events" to Chris, Royce, Louis, and Peter titled:

'IBEC All Day EIR Work Session'

for each of the days that we had reserved the community room for that long list of dates. Put the location as Inglewood City Hall except for one future date that was going to be at ESA's office in Downtown LA.

Thanks