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**From:** Perla Solis [perla@trifiletticonsulting.com]  
**Sent:** 4/23/2018 10:59:01 AM  
**To:** Mindala Wilcox [/O=Inglewood/OU=CITY/cn=Recipients/cn=mwilcox]; Fred Jackson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fjackson]  
**CC:** Lisa Trifiletti [lisa@trifiletticonsulting.com]; Jason D'Andrea [jason@trifiletticonsulting.com]  
**Subject:** Murphy's Bowl April 24th Metro Meeting

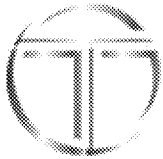
Hi Mindy and Fred,

**Could you please reserve the community conference room for tomorrow's Metro meeting, April 24 from 10AM to 12PM ? We need a projector, laptop and phone.**

Originally, only two Metro employees were going to attend the meeting but it looks like the meeting invite has been forwarded to 10 Metro employees (just received notice this morning). I haven't been able to connect with the Metro and confirm the number of attendees but wanted to reserve the room just in case. (We currently have the La Brea Conference Room reserved for this meeting).

Please let me know when the room has been reserved.

Thank you for your help,



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