

TASK DESCRIPTION	PERSON RESPONSIBLE	PLAN START	PLAN END
<b>Phase 0: Develop PAR Collection Process</b>		12/7/2018	12/10/2018
Develop PAR collection process and project timeline for City	Catherine/Mindy		
Email COI PAR process; set up re-occurring calendar invite	TC Office		
<b>Phase 1: Trifiletti Consulting PAR Collection from COI</b>		12/10/2018	2/15/2019
Collect relevant Clippers PAR from Economic Dev. Dept.	Catherine Agular		
Collect relevant Clippers PAR from Public Works Dept.	Perla Solis		
Collect relevant Clippers PAR from Executive Level	Marietta Torriente		
<b>Phase 2: Submit PAR Collection from COI to RMM Law</b>		2/20/2019	2/20/2019
Coordinate and submit collected PAR from Trifiletti Consulting and COI to RMM Law	Catherine Agular		







Name	Email
Peter Puglese	ppuglese@cityofinglewood.org
Louis Atwell	latwell@cityofinglewood.org
Sharon Koike	skoike@cityofinglewood.org
Joi Aldridge	jaldridge@cityofinglewood.org

Name	Email
Royce Jones	rjk@kbblaw.com
Mindy Wilcox	mwilcox@cityofinglewood.org
Fred Jackson	fljackson@cityofinglewood.org
David L. Esparza	dlesparza@cityofinglewood.org
Christopher E. Jackson	cejackson@cityofinglewood.org

**Name**

**Email**

Tunisia Johnson

Melanie McDade Dickons