

Message

From: Yulanda Parson [/O=INGLEWOOD/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A6F091866E354C39BBE22AED7179B933-YULANDA PARSON]
Sent: 11/20/2018 7:23:41 PM
To: Catherine Aguilar [catherine@trifiletticonsulting.com]
CC: Mindala Wilcox [/O=Inglewood/OU=CITY/cn=Recipients/cn=mwilcox]; Lisa Trifiletti [lisa@trifiletticonsulting.com]
Subject: RE: IBEC: EIR Coordination 11/26-11/27 Room Reservation

Okay, sounds good.

Thanks again, Catherine!

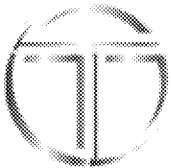
From: Catherine Aguilar [mailto:catherine@trifiletticonsulting.com]
Sent: Tuesday, November 20, 2018 10:56 AM
To: Yulanda Parson <yparson@cityofinglewood.org>
Cc: Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>
Subject: RE: IBEC: EIR Coordination 11/26-11/27 Room Reservation

Hi Yulanda,

Perfect.

Mindy and I are still working out the final number of attendees, but once we get confirmation, I will follow up you in an email.

Thanks so much, Yulanda!



Catherine Aguilar
Environmental Policy and Planning Associate
Trifiletti Consulting, Inc
Office: 213-315-2121 ext 106
Cell: 562-900-5270

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From: Yulanda Parson <yparson@cityofinglewood.org>
Sent: Tuesday, November 20, 2018 10:52 AM
To: Catherine Aguilar <catherine@trifiletticonsulting.com>
Cc: Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>
Subject: RE: IBEC: EIR Coordination 11/26-11/27 Room Reservation

Hello Catherine,

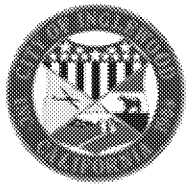
Thank you for your e-mail!

Yes, I will make sure that we have the U-shape setup for your meetings. How many attendees are you expecting?

Thank you,

Yulanda R. Parson | Management Assistant
City of Inglewood | Human Resources Department
One West Manchester Boulevard | Suite 810 | Inglewood, CA 90301
Phone: (310) 412-5460 | Fax: (310) 330-5777
E-mail: yparson@cityofinglewood.org | Website: www.cityofinglewood.org

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From: Catherine Aguilar [<mailto:catherine@trifiletticonsulting.com>]
Sent: Tuesday, November 20, 2018 10:43 AM
To: Yulanda Parson <yparson@cityofinglewood.org>
Cc: Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>
Subject: IBEC: EIR Coordination 11/26-11/27 Room Reservation

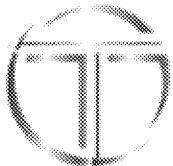
Hi Yulanda,

I am working with Mindy Wilcox on the Clippers arena project, and we currently have the Community Room reserved all day for our Clippers meetings on 11/26-11/27.

I am reaching out to coordinate with you the configuration of the room set up. Would it be possible to have a U-shape set up for our meeting dates?

Many thanks in advance for all your help!

Best,



Catherine Aguilar
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