

Message

From: Mindala Wilcox [/O=Inglewood/OU=CITY/cn=Recipients/cn=mwilcox]
on behalf of Mindala Wilcox
Sent: 4/23/2018 4:19:21 PM
To: 'Perla Solis' [perla@trifiletticonsulting.com]; Fred Jackson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fjackson]
CC: Lisa Trifiletti [lisa@trifiletticonsulting.com]; Jason D'Andrea [jason@trifiletticonsulting.com]
Subject: RE: Murphy's Bowl April 24th Metro Meeting

Hi Perla,

As discussed, community room is not available but Melanie advised we can use the Executive Conference room.

Respectfully,

Mindy Wilcox, AICP : Planning Manager : City of Inglewood
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EXCELLENCE in Public Service. **C**OMMITMENT to Problem Solving. **D**ETERMINATION to Succeed.



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

From: Perla Solis [mailto:perla@trifiletticonsulting.com]
Sent: Monday, April 23, 2018 10:59 AM
To: Mindala Wilcox <mwilcox@cityofinglewood.org>; Fred Jackson <fljackson@cityofinglewood.org>
Cc: Lisa Trifiletti <lisa@trifiletticonsulting.com>; Jason D'Andrea <jason@trifiletticonsulting.com>
Subject: Murphy's Bowl April 24th Metro Meeting

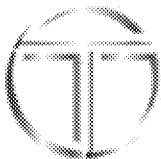
Hi Mindy and Fred,

Could you please reserve the community conference room for tomorrow's Metro meeting, April 24 from 10AM to 12PM ? We need a projector, laptop and phone.

Originally, only two Metro employees were going to attend the meeting but it looks like the meeting invite has been forwarded to 10 Metro employees (just received notice this morning). I haven't been able to connect with the Metro and confirm the number of attendees but wanted to reserve the room just in case. (We currently have the La Brea Conference Room reserved for this meeting).

Please let me know when the room has been reserved.

Thank you for your help,



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