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**From:** Lisa Trifiletti [lisa@trifiletticonsulting.com]  
**Sent:** 2/7/2018 3:34:32 AM  
**To:** Mindala Wilcox [/O=Inglewood/OU=CITY/cn=Recipients/cn=mwilcox]  
**Subject:** Re: Short Form for Trifiletti Consulting Inc. #18-063

Thank you, and no, I never received it. Can you send a copy?

Lisa Trifiletti  
(310) 738-2099

On Feb 6, 2018, at 6:58 PM, Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)> wrote:

Hi Lisa,

Attached is your executed short form agreement. Did you receive your copy of the agreement executed in December? It should have been mailed.

Respectfully,

**Mindy Wilcox, AICP** : Planning Manager : City of Inglewood  
Economic and Community Development Department  
Planning Division : One Manchester Boulevard : Inglewood, CA 90301  
V(310) 412-5230 : F(310) 412-5681 : [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)

**E**XCELLENCE in Public Service. **C**OMMITMENT to Problem Solving. **D**ETERMINATION to Succeed.



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

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**From:** Bianca I. Plascencia  
**Sent:** Tuesday, February 6, 2018 4:48 PM  
**To:** Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)>  
**Cc:** Michael H. Tate <[mtate@cityofinglewood.org](mailto:mtate@cityofinglewood.org)>  
**Subject:** Short Form for Trifiletti Consulting Inc. #18-063

Hi Mindy,

A copy of the completed short form agreement for Trifiletti Consulting Inc. is attached. The consultant has not received a copy. We only send copies of agreements and purchase orders per department request.

Best,  
Bianca

<image001.jpg>  
Bianca Plascencia  
Acting Procurement and Contracts Coordinator  
Purchasing  
Ph: (310)412-5266 Fax (310)412-5766  
Email: [bplascencia@cityofinglewood.org](mailto:bplascencia@cityofinglewood.org)

<18-063 Agreement.pdf>