## Message

From: Marietta [marietta@trifiletticonsulting.com]

**Sent**: 3/12/2018 8:11:19 PM

To: Mindala Wilcox [/O=Inglewood/OU=CITY/cn=Recipients/cn=mwilcox]

Subject: Set up

Hi Mindy,

I'm here, on the 3rd floor. Please let me know if the A/V order is confirmed and at what time it will be set up - projector, laptop, podium, mic - so that I can either be there or help if needed.

Thanks!