Message

From: Marietta Torriente [marietta@trifiletticonsulting.com]

Sent: 2/1/2019 12:29:12 AM

To: Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group

(FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]

CC: Lisa Trifiletti [lisa@trifiletticonsulting.com]; Catherine Aguilar [catherine@trifiletticonsulting.com]; Perla Solis

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Subject: **UPDATE: IBEC records keeping**

Hi there,

I spoke with Jeffrey Lewis in the City Attorney's office, he explained that you both are working on creating a separate, more secure folder for the CA's office. He said he would keep me posted once that's up and running. He also thanked me for the weekly reminders, it was good call and very helpful for both of us to speak.

I'll be reaching out to the other three on my list by tomorrow. Cheers!

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