



CITY OF INGLEWOOD

OFFICE OF THE CITY MANAGER



ARTIE FIELDS
CITY MANAGER

MEMORANDUM

Friday, October 13, 2017

TO: Mayor and Council Members
FROM: Artie Fields, City Manager
BY: Ashli Marzett, Staff Assistant
RE: City Manager's Weekly Report for the Week Ending October 13, 2017

ADMINISTRATION

Governmental Access Channel (GAC) Schedule: Attached (Attachment No. 1) is the programming schedule for Inglewood's Channel 35 for the week of October 16, 2017, – October 22, 2017. The networking issues have been resolved enough that and new programing can be uploaded ing to the Government Channel is possible. The New Programming is as follows:

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- Hispanic Heritage Month: Fiesta Martin
- District 2 Chili Cook Off
- District 4 Town Hall Meeting
- Path Villas Groundbreaking Ceremony
- NFL Play 60 (Highland Elementary)
- Warren Lane Beautification Day
- 2017 Hispanic Heritage Festival
- International Walk To School Event
- Council Meeting of October 03, 2017
- Council Meeting of October 10, 2017
- Hispanic Heritage Month: Councilman Eloy Morales Profile

Senior Center: During the week of October 13, 2017, highlights of work on the project this week include: installation of kitchen equipment, the mechanical components of the two (2) elevators are complete, the elevator floor pads are operational, work is commencing on the elevator cabs, the fire protection system is waiting installation of pressure backflow preventers and the final fire inspection. The final layer of color concrete has been poured around the building; thusly, street, gutter and sidewalk work on N. Locust Street and E. Queen Street will begin next week. The Project remains on schedule for completion of construction in November 2017; therefore, anticipated acceptance of the building will be on Council Agenda for December 12, 2017. The "Grand Open House" will be the following afternoon of December 13, 2017 and the New Senior Center will be open for business beginning December 14, 2017, with a modified schedule of programs and activities. (Attachment No. 2)

Locust Street Parking Structure No. 2: Now that the Hazmat issues have been resolved, the elevator crews have recommenced work. The project supervisor has stated that they are back on schedule and expect to be completed before Thanksgiving with the use of two crews. Men at Work have commenced the removal of the white parking stalls. This work will be completed by Friday, October 13, 2017. Staff will inspect the work to insure all the required stalls have been removed. The Electrician, Santa Monica Electric, was given their notice to proceed based on their amended and restated agreement and has commenced mobilization by ordering the required supplies. Paint specifications have been finalized and paint bids are being solicited. Final building comments have been completed and submitted to the plan checker. We anticipate permits will be issued in the next week. Materials are on order and fabrication, as needed, is currently taking place in anticipation of receiving the permits. Items were ordered upon 90% completion. Southern California Edison has committed to completing their design for the power upgrade by mid next week. Their design will be included in the city's electrical plans.

Commented [AF1]: Is this new?

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Short Form Agreements: No short form agreements were approved this week.

Film Permits: No film permits were approved this week.

ECONOMIC & COMMUNITY DEVELOPMENT

Murphy's Bowl ENA (No Change): Staff continues to work with the developer during the due diligence phase of the Exclusive Negotiating Agreement (ENA). The ENA has specific criteria (including CEQA compliance) that must be met over the three (3) year ENA period ending June 15, 2020, prior to entering into the Disposition and Development Agreement (DDA). A Right of Entry Agreement has been approved for the developer to conduct preliminary investigatory examination of the parcels under City control.

D-3 Site-Downtown Revitalization (No Change): The DDA approved by the City Council on July 26, 2016, has been fully executed. The development team has submitted the Site Plan Review application for development of the D3 site and the Planning Division released Site Plan Review comments to the applicant on May 18, 2017. The project underwent Design Review by the Planning Commission on May 3, 2017, and was approved with conditions. The project remains on track and is expected to break ground in the first quarter of 2018. The project is anticipated to open in the fourth quarter of 2019. The D3 site development will include 45,000 square feet of commercial area on the ground floor, 235 residential units on floors two through six, and up to 585 parking spaces.

Commented [AF2]: Ask Mindy to include the next milestone in the summary. It should remain in the summary until it is met.

Commented [YD3]:

Hollywood Park Site Development: The structural steel for the stadium has commenced and is anticipated to be completed by June 2018. The project opening has been extended to Summer of 2020.

Commented [AF4]: Since this is a summary about the entire project. Please include milestones regarding retail and residential.

Caltrans Active Transportation Plan (ATP) Grant (No Change): In 2014, the City was awarded a \$486,000 grant from Caltrans to prepare an Active Transportation Plan and Safe Routes to School Plan in conjunction with the Inglewood Unified School District (IUSD). Workshops for each school in the district have been completed. The next community workshop on the ATP will occur in November 2017, and the plan will be completed by the end of 2017. The plan is anticipated to reach the City Council in the 2nd Quarter of 2018.

Metro Transit Oriented Development (TOD) Grant-Round 4 (No Change): In Metro's Round 4 of TOD grants, the City of Inglewood was awarded \$550,000 on January 29, 2015, to prepare TOD Plans for two station areas in the City on the LAX-Crenshaw transit line, now under construction, and the existing Green line: the Florence/Hindry station, and the Crenshaw/Imperial station. The TOD planning effort will include updates to General Plan policies, zoning requirements, design guidelines, as well as the associated CEQA review. Stakeholder and community input will be compiled and the plan will be drafted for internal review before release and start of the environmental review process. The TOD plan is expected to be submitted to the City Council for consideration by the 1st Quarter of 2018.

Daniel Freeman Hospital Site: The ShopOff Group, who has entitlement to build 310 condominiums of various residential design types on the old Daniel Freeman Hospital site, has completed its sale to a new developer, Harridge Development Group. The new owner intends to reduce the density of the project to approximately 225 units. The residential product type would be all detached and the maximum height would be no more than three stories. The original design allows for up to four stories. Demolition of the existing structures could commence as early as the third quarter of 2017. Protection of the Moreton Bay Fig and other trees to remain will be maintained throughout all stages of demolition, grading, and construction. The noise barrier wall and fencing began construction in August 2017. The applicant obtained the demolition permit and demolition work has commenced. On approximately Tuesday, October 17, 2017, the applicant will be using a wrecking ball to demolish one of the smaller buildings onsite.

Code Enforcement:

213 E. Nutwood Street - Code Enforcement Officers assisted IPD (Narcotics) with a search warrant of a marijuana dispensary. Code Enforcement identified construction work performed without a building permit and that the business does not have a business tax certificate. Notice of Violation to be sent.

10123 Hawthorne Boulevard - Code Enforcement Officers assisted IPD (Narcotics) with a search warrant of a marijuana dispensary. Code Enforcement identified construction work performed without a building permit and that the business does not have a business tax certificate. Notice of Violation to be sent.

Economic Development:

Los Angeles County Economic Development Corporation (LAEDC): An LAEDC Los Angeles County task force has identified Hollywood Park as a potential site for Amazon's 2nd North America headquarters. Participants include City staff, Los Angeles County Board of Supervisors office, Southern California Edison, and representative from the Kronke Group. Staff continues to work with the Kronke Group and LAEDC on the proposal which is due mid-October. Final inputs (narrative, video, letters of recommendation) are being delivered for the completion of a LAEDC/City/Wilson-Meany proposal to locate Amazon's HQ2 office campus at Hollywood Park.

HUMAN RESOURCES

NEW HIRES (FULL-TIME) / HIRING ACTIVITY REPORT: None to Report

EMPLOYEE SEPARATION ACTIVITY REPORT: None to Report

OPEN RECRUITMENTS:

Classification	Open	Close	Status
Principal Librarian	10/02/2017	11/02/2017	Promotional and Open
Fleet Maintenance Mechanic I	08/31/2017	Until Filled	Open
Public Safety Dispatcher	05/10/2017	Continuous	Continuous
Lifeguard (Part-Time)	05/04/2017	Continuous	Continuous
Driver (Part-Time)	05/04/2017	Continuous	Continuous

TESTING SCHEDULE:

Classification	Open	Close	Status
Forensic Specialist	03/06/2017	07/25/2017	Oral Interviews – 10/18/2017
Custody Officer	08/21/2017	09/28/2017	Written Exam – 11/08/2017
Public Safety Dispatcher	05/10/2017	Continuous	Orientation – 11/08/2017 Computer Assessment – 11/14/2017
Building Inspector Supervisor	08/28/2017	09/28/2017	TBA

PARKS, RECREATION, AND LIBRARY SERVICES

Center Park Improvement Project: On January 31, 2017, City Council awarded a contract to C.E.M Construction Corporation for the renovation of Center Park. The scope of work includes, but is not limited to, renovation of the existing restroom, and installation of security cameras, a walking path along the perimeter of the park, exercise stations, playground equipment/surfacing, and landscaping. Phase One work includes rehabilitation of the restroom. The restroom construction is at 70% completion with roof work and exterior painting (pending selection of paint colors) remaining to be completed. Structural plans have been approved and pouring of foundations for the light poles, gazebo and playground completed. Conduit, wires and poles have been installed. Playground equipment (for 2-5 year olds), fitness stations and structure for gazebo have been installed. Work on the bioswale is underway with one area 90% complete and another 60% complete. Overall work completion: 75%. The project is scheduled for completion December 2017.

Skedans Public Art Conservation: This project is complete. A dedication event has been scheduled for Wednesday, October 18, 2017, at 4:30 p.m. Skedans artist, Tony Delap is scheduled to attend the event. Discussion and research is now underway for Phase II work which will reactivate the fountain/water feature.

Darby Park Resurfacing Project: This project is complete. The fence is scheduled to be removed, and the walking track will be open to the public no later than Monday, October 16, 2017. Photos will be provided after the fence is taken down.

Save the Date: The following City and City co-sponsored special event dates are provided so that placeholders can be assigned to your calendar. Future weeklies will include this information along with additional event details as they develop.

- **Wednesday, October 18, 2017:** Skedans Dedication event, City Hall, Second Floor – La Brea entrance/ramp, 4:30 p.m.
- **Saturday, November 11, 2017 – Sunday, November 12, 2017:** Inglewood Open Studios 11th annual Art Tour, Noon – 5 p.m. various locations
- **Thursday, November 16, 2017:** city of Inglewood 2017 Annual Turkey Giveaway, Fabulous Forum, 9 a.m. – Noon, 3900 W. Manchester Boulevard.
- **Wednesday, December 13, 2017:** Inglewood Senior Center Grand Open House, 2 p.m., 111 N. Locust St.

POLICE

Chief's Activities: On October 10, 2017, Chief Mark Fronterotta and members of Command Staff met with Michael Josephson of the Josephson Institute, who has been commissioned to help the Inglewood Police Department earn the designation as a National Exemplary Policing Agency.

Alive at 25 Program: On October 7, 2017, Sergeant Jeff LaGreek, and Officers Ryan Green and Landon Poirier held the initial class of the National Safety Council Alive at 25 Program, which is a defensive driving course designed to teach young adults to drive safely and responsibly. There were a total of 19 students in this class and the master instructor from the National Safety Council, Darryl Gaines, did a great job. A positive change in the attitudes of the students was apparent from the beginning to the end. Sergeant LaGreek, and Officers Green and Poirier will be teaching subsequent classes on their own beginning next month. Classes are scheduled on the first Saturday of the month and held in the Community Room.

Police Academy Training: On October 5, 2017, Lieutenant Gabriela Garcia and Sergeant Joe Cupo met with staff of the Los Angeles Police Department at the Ahmanson Training Center (ARTC) to discuss the upcoming use of their academy by the Inglewood Police Department. Upcoming events, schedules and logistical issues were some of the topics discussed in the meeting.

PUBLIC WORKS

Century Mobility Project:~ The following activities are to be performed by All American Asphalt (AAA) during the week October 16-20, 2017:

- AAA will fine grade the base material on the roadway along Century Blvd between Crenshaw Blvd and 8th Avenue and base pave the roadway with HMA on October 17th.
- AAA will pave the backside of the WSS Shoe Store driveway on Century Blvd.
- AAA will be striping to switch traffic to the outside northbound and southbound lanes of Crenshaw Blvd to begin working on the middle lanes of Crenshaw Blvd on the south side of the intersection with Century Blvd. *Tentative
- All American Asphalt will be maintaining traffic controls and sediment controls throughout the entire project.
***** All work is weather dependent.

Construction Began: November 9, 2015

Percent of Work Completed by Cost: 68.7%

Total Construction Expenditure to Date: 12.5 Million Dollars (Up to August 2017)

Percent of Work Completed by Revised Working Days: 91.8%

Revised Date of Completion: October 24, 2017 (31 weather days, 30 CCO days = 61 total days)

Seismic Analysis Project: Accu-Test Structural Laboratories will be conducting a series of non-destructive testing and sampling on the structural elements (floor slabs, columns, beams, shear walls) of the Civic Center buildings including: City Hall, Library and Police building. This work is part of the Public Works Department's "Seismic Analysis of Civic Center Buildings" project.

The tests will include radar scanning, coring and sampling. The objective is to investigate the nature of the existing concrete and steel reinforcement within the aforementioned structural components. The locations and dates of the tests are attached. Staff will make every effort to visit the respective Offices prior to start of work in order to make the necessary preparations to facilitate the work. (Attachment No. 4)

Construction Traffic Updates

Stadium:~ Legends/Turner Hunt contractor, Bali Construction, will work on Sewer replacement at Hardy Avenue between Prairie Avenue and Larch Street, closing 1 lane, from September 15th to November 2017.

Gas Co./AT&T/Time Warner/Spectrum:— Above Dry Utilities Companies will be working on phases at Crenshaw Boulevard (between 405 Freeway and Imperial Highway), Manchester Boulevard (Between Ash Avenue and Crenshaw Boulevard.), and Prairie Avenue (between Pincay Drive and Century Boulevard) from September 15th to October 2017 keeping 2 lanes open for each direction. Most work will happen at night.

SCE Pole Maintenance and or Replacement: SCE will continue working on maintenance of SCE poles in the Lockhaven neighborhood. The working period is from September 1st to December 30, 2017, from 8:30 a.m. to 4p.m.

LAX/Crenshaw Light Rail Project: Metro's contractor, Walsh-Shea Corridor Constructors (WSCC), is continuing work at different locations along Florence Avenue and various cross streets from Manchester Boulevard to West Boulevard. Most work at west of La Brea Boulevard will happen at night. Traffic impact is as follows:

Full Closures

- Full closure of Manchester Boulevard at night work (between Aviation and Airport Blvd.) on October 18th and 19th, 2017.

Partial Closures

- Lane closure on Hillcrest Avenue, at Florence Avenue. The left turn pocket of Hillcrest Avenue to Florence Avenue will be closed.

Operation Clean Sweep: Commencing Saturday, September 30, 2017, and continuing each Saturday through October 28, 2017, Consolidated Disposal Service/Republic Services will be conducting "Operation Clean Sweep (OCS)". OCS allows residents the opportunity to place unlimited bulky items out for pickup and removal by CDS without making prior scheduled arrangements. Residents will place their bulky items out at the curb on their Saturday for pickup and the waste hauler will remove.

Acceptable items include: furniture, appliances and extra trash bags. Branches, yard trimmings and lumber must be tied in bundles and shall not exceed four feet in length and cannot weigh more than 60 pounds.

The OCS schedule corresponds with the resident's regular service day. The schedule is as follows:

Regular Service Day

Monday
Tuesday
Wednesday
Thursday
Friday

OCS Schedule Saturday

Saturday, September 30, 2017
Saturday, October 7, 2017
Saturday, October 14, 2017
Saturday, October 21, 2017
Saturday, October 28, 2017

Attachments:

No. 1 – Senior Center
No. 2 – Hollywood Park Site
No. 3 – Code Enforcement
No. 4 – Seismic Testing Calendar