

## Appointment

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**From:** lisa@trifiletticonsulting.com [lisa@trifiletticonsulting.com]  
**Sent:** 1/9/2019 10:32:22 PM  
**To:** cejackson@cityofinglewood.org; fljackson@cityofinglewood.org; mwilcox@cityofinglewood.org; 'latwell@cityofinglewood.org' [latwell@cityofinglewood.org]; Peter Puglese [ppuglese@cityofinglewood.org]; Catherine Aguilar [catherine@trifiletticonsulting.com]  
**Subject:** FW: IBEC NOTICE: Change in Time for Collaboration Meeting to 10:30 AM  
**Location:** Admin Executive Conference Room  
**Start:** 3/1/2018 10:00:00 AM  
**End:** 3/1/2018 12:00:00 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)

Hi Team,

Hope you are having a good week. I sent an email to the larger team just now, but for some reason the city emails bounced back. Trying this again now...

I connected with Mindy tonight and let her know applicant is requesting to start at 10:30. So, therefore, I am writing to let you all know that tomorrow's City/ Applicant collaboration call is moving from 10 am to 10:30 am tomorrow. I believe that Cynthia Robinson will update the invite and call-in info tomorrow in the am, but wanted to give folks the heads up that the meeting will shift in time to 10:30 am. Please let me know if you have any questions or have not received the agenda that was distributed.

Thanks,  
Lisa Trifiletti