## Appointment

From: lisa@trifiletticonsulting.com [lisa@trifiletticonsulting.com]

**Sent**: 1/9/2019 10:32:22 PM

To: cejackson@cityofinglewood.org; fljackson@cityofinglewood.org; mwilcox@cityofinglewood.org;

'latwell@cityofinglewood.org' [latwell@cityofinglewood.org]; Peter Puglese [ppuglese@cityofinglewood.org];

Catherine Aguilar [/o=ExchangeLabs/ou=Exchange Administrative Group

(FYDIBOHF23SPDLT)/cn=Recipients/cn=10dc6681da7242ae910cd168a25b5d41-catherine)

Subject: FW: IBEC NOTICE: Change in Time for Collaboration Meeting to 10:30 AM

**Location**: Admin Executive Conference Room

**Start**: 3/1/2018 10:00:00 AM **End**: 3/1/2018 12:00:00 PM

Show Time As: Tentative

**Recurrence**: (none)

Hi Team,

Hope you are having a good week. I sent an email to the larger team just now, but for some reason the city emails bounced back. Trying this again now...

I connected with Mindy tonight and let her know applicant is requesting to start at 10:30. So, therefore, I am writing to let you all know that tomorrow's City/ Applicant collaboration call is moving from 10 am to 10:30 am tomorrow. I believe that Cynthia Robinson will update the invite and call-in info tomorrow in the am, but wanted to give folks the heads up that the meeting will shift in time to 10:30 am. Please let me know if you have any questions or have not received the agenda that was distributed.

Thanks, Lisa Trifiletti