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**From:** Catherine Aguilar [catherine@trifiletticonsulting.com]  
**Sent:** 11/19/2018 10:13:19 AM  
**To:** Fred Jackson [fljackson@cityofinglewood.org]  
**CC:** Christina Erwin [CErwin@esassoc.com]; Lisa Trifiletti [lisa@trifiletticonsulting.com]  
**Subject:** IBEC: EIR Coordination 11/26-11/27 Room Reservation

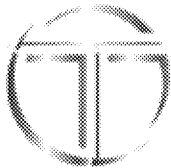
Hi Fred,

Hope you had a restful weekend and that all is well!

I just wanted to check-in with you and confirm whether a room has been reserved for our 11/26 and 11/27 Clippers meetings (9 am to 4:30 pm). For both meetings, the team will also need a screen with computer hookups available.

Thanks so much!

Best,



**Catherine Aguilar**  
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