

Appointment

---

**From:** Catherine Aguilar [catherine@trifiletticonsulting.com]  
**Sent:** 12/7/2018 9:33:13 AM  
**To:** mwilcox@cityofinglewood.org; Perla Solis [perla@trifiletticonsulting.com]; Marietta Torriente [marietta@trifiletticonsulting.com]; Lisa Trifiletti [lisa@trifiletticonsulting.com]  
**Subject:** Public Admin Records Process Mtng.  
**Attachments:** PAR Timeline.xlsx  
**Location:** Trifiletti Office to Call Mindy  
**Start:** 12/7/2018 11:30:00 AM  
**End:** 12/7/2018 12:30:00 PM  
**Show Time As:** Tentative  
  
**Recurrence:** (none)

Hi Mindy,

I'm attaching a proposed project management timeline for the PAR collection process that I was hoping we can review together today.

For your records, I've also created a Boxsite Folder for the PAR emails we collect.

Talk with you soon!

-Catherine