

Message

From: Perla Solis [perla@trifiletticonsulting.com]
Sent: 7/31/2018 1:24:56 PM
To: Joi Aldridge [jaldridge@cityofinglewood.org]
CC: Peter Puglese [ppuglese@cityofinglewood.org]; Mindala Wilcox [mwilcox@cityofinglewood.org]; Lisa Trifiletti [lisa@trifiletticonsulting.com]
Subject: RE: IBEC: August 6,2018 Room Reservations

Thank you for your help Joi !

From: Joi Aldridge <jaldridge@cityofinglewood.org>
Sent: Tuesday, July 31, 2018 12:25 PM
To: Perla Solis <perla@trifiletticonsulting.com>
Cc: Peter Puglese <ppuglese@cityofinglewood.org>; Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>
Subject: RE: IBEC: August 6,2018 Room Reservations

Done! The La Brea Conference Room has been reserved for the IBEC (Clippers) Workshop from 11:00 AM to 3:00 PM on Monday, August 6, 2018.

Joi L. Aldridge

Management Assistant to the Public Works Director

City of Inglewood | Public Works

One Manchester Blvd., Suite 300 Inglewood, CA 90301

Direct: 310-412-5573 | Email: JAldridge@CityOfInglewood.org

We Think Green! Please consider the environment before printing this e-mail.



From: Perla Solis [mailto:perla@trifiletticonsulting.com]
Sent: Monday, July 30, 2018 3:53 PM
To: Joi Aldridge <jaldridge@cityofinglewood.org>
Cc: Peter Puglese <ppuglese@cityofinglewood.org>; Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>
Subject: FW: IBEC: August 6,2018 Room Reservations
Importance: High

Hi Joi – Hope you had a good weekend. Is it possible to schedule a meeting in the La Brea conference room on August 6 from 11am to 3pm? This meeting would be a workshop for the IBEC (Clippers) project.

Please let me know,

Perla Solis
Planning Associate
Office: (213) 315-2121 ext 104

From: Mindala Wilcox <mwilcox@cityofinglewood.org>
Sent: Monday, July 30, 2018 3:44 PM
To: Peter Puglese <ppuglese@cityofinglewood.org>
Cc: Fred Jackson <fjackson@cityofinglewood.org>; Perla Solis <perla@trifiletticonsulting.com>
Subject: FW: IBEC: August 6,2018 Room Reservations
Importance: High

Hi Peter,

Could we squeeze 10-15 ppl into the La Brea conference room and is it available for the below?

Respectfully,

Mindy Wilcox, AICP : Planning Manager : City of Inglewood

Economic and Community Development Department

Planning Division : One Manchester Boulevard : Inglewood, CA 90301

V(310) 412-5230 : F(310) 412-5681 : mwilcox@cityofinglewood.org

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From: Perla Solis [<mailto:perla@trifiletticonsulting.com>]
Sent: Monday, July 30, 2018 3:34 PM
To: Mindala Wilcox <mwilcox@cityofinglewood.org>
Cc: Fred Jackson <fjackson@cityofinglewood.org>
Subject: IBEC: August 6,2018 Room Reservations
Importance: High

Hi Mindy and Fred,

Checked in with Lisa and Brian and it looks like we're going to need a room that accommodates 10 to 15 folks for the IBEC August 6 workshop. Unfortunately, because we need to start the meeting at 11am, we cannot use the community room (which will not be available until 12pm).

Is there another room, we could possibly use?

Please let me know,

Perla Solis

Planning Associate

Trifiletti Consulting, Inc

Office: (213) 315-2121 ext 104