

Message

**From:** Cardell Hurt [churt@cityofinglewood.org]  
**Sent:** 2/8/2019 4:09:01 PM  
**To:** Catherine Aguilar [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=10dc6681da7242ae910cd168a25b5d41-catherine]  
**Subject:** RE: IBEC: EIR Coordination Public Admin Records Collection - Weekly Check in

They have been copied

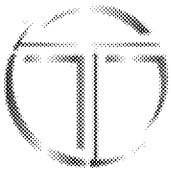
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**From:** Catherine Aguilar [mailto:catherine@trifiletticonsulting.com]  
**Sent:** Friday, February 08, 2019 3:52 PM  
**To:** Cynthia Robinson <crobinson@cityofinglewood.org>; Sharon Koike <skoike@cityofinglewood.org>; Cardell Hurt <churt@cityofinglewood.org>; Maurice Hernandez <mhernandez@cityofinglewood.org>  
**Cc:** Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>; Marietta Torriente <marietta@trifiletticonsulting.com>; Perla Solis <perla@trifiletticonsulting.com>  
**Subject:** RE: IBEC: EIR Coordination Public Admin Records Collection - Weekly Check in

Hello,

If you have not already, please **confirm that your department has copied/stored all relevant Clippers files to the appropriate shared file storage location.**

Thanks,



**Catherine Aguilar**  
*Environmental Policy and Planning Associate*  
Trifiletti Consulting, Inc  
Office: 213-315-2121 ext 106  
Cell: 562-900-5270

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**From:** Catherine Aguilar  
**Sent:** Thursday, February 7, 2019 10:47 AM  
**To:** 'crobinson@cityofinglewood.org' <crobinson@cityofinglewood.org>; 'skoike@cityofinglewood.org' <skoike@cityofinglewood.org>; 'churt@cityofinglewood.org' <churt@cityofinglewood.org>; 'mhernandez@cityofinglewood.org' <mhernandez@cityofinglewood.org>  
**Cc:** Mindala Wilcox <mwilcox@cityofinglewood.org>; Lisa Trifiletti <lisa@trifiletticonsulting.com>; Marietta Torriente <marietta@trifiletticonsulting.com>; Perla Solis <perla@trifiletticonsulting.com>  
**Subject:** IBEC: EIR Coordination Public Admin Records Collection - Weekly Check in

Hello,

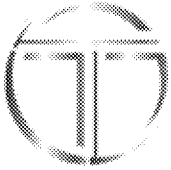
This is a weekly check-in to assist the City in compiling the record of proceedings for IBEC. **Kindly confirm that your department has copied/stored all relevant Clippers files to the appropriate shared file storage location by COB today.**

In the shared file, you will find a folder for each Department. We ask that once a week, any and all files from the previous week be copied to this location. For the initial save of documents to this location, please save emails and documents associated with the

IBEC/Clippers Arena, beginning with the preparation of the Exclusive Negotiation Agreement which was approved by City Council on August 15, 2017.

If you, or anyone in your department, has any issues accessing the shared file folder location, please contact Maurice Hernandez in ITC at [mhernandez@cityofinglewood.org](mailto:mhernandez@cityofinglewood.org) or x5526.

Best,



**Catherine Aguilar**

*Environmental Policy and Planning Associate*

Trifiletti Consulting, Inc

Office: 213-315-2121 ext 106

Cell: 562-900-5270

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