

Message

From: Yakema Decatur [/O=INGLEWOOD/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=33DC498229D24CF5BB59B23BE85F25A4-YAKEMA DECATUR]
Sent: 5/13/2019 1:03:37 PM
To: Council and Assistants [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=21afe4b9cb9d46b88424fada86313435-Council and As]; Administration [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ad55380526c644f493f61d88c095cb19-Administration]
CC: Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]
Subject: Document Request
Importance: High

Good Afternoon All –

I have been contacted regarding a records requests pertaining to the Clippers Arena. There was a meeting set up earlier this year for this reason, and subsequently a special folder has been created. It is requested that a search be done of your emails, or any other electronic documents pertaining to the Clippers Arena. Once ascertained, please transfer the files to the following link: <\\ing-rds1\MURPHY'S BOWL>.

The documents are due by the end of this week. Please see below for additional information, and if you have any problems, please contact Maurice Hernandez.

ITC has advised that they can map it onto your computer as well so that you can access it through Windows Explorer (for this contact Maurice Hernandez at x5526)

In the shared file you will find a folder for each Department. We ask that once a week, any and all files from the previous week be copied to this location. For the initial save of documents to this location, please save emails and documents associated with the IBEC/Clippers Arena, beginning with the preparation of the Exclusive Negotiation Agreement which was approved by City Council on August 15, 2017.

If you have any issues accessing the above folder location, please contact Maurice Hernandez in ITC at mhernandez@cityofinglewood.org or x5526.

To assist the City in compiling the record of proceedings, the City's consultant, Trifiletti Consulting, Inc., will contact each Department point person, on a weekly basis, to confirm the copying of all files to the shared file storage location. Please note that if you have received physical documents submitted in association with this project, those will need to be scanned and put into this repository as well. During the week of January 28, 2019 representatives from Trifiletti Consulting will follow-up with the "point persons" to confirm files are saved to the above file location, from the project beginning through January 25, 2019.

As discussed at our meeting on November 5th, the end result of this effort will be a website database of all public records related to the IBEC project. A similar database was prepared by the City of San Francisco, refer to: <http://www.gsweventcenter.com/>.

Thank You!

Kema