

Message

From: Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]
on behalf of Mindala Wilcox
Sent: 4/25/2019 12:07:28 PM
To: Cynthia Robinson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e41ffdde22854399b88fa7947a3f9c50-Cynthia Robins]
Subject: FW: IBEC: Meeting locations

Have you received calendar confirmation from Admin of the room reservation for the below dates?

Respectfully,

Mindy Wilcox, AICP : Planning Manager : City of Inglewood
Economic and Community Development Department
Planning Division : One Manchester Boulevard : Inglewood, CA 90301
V(310) 412-5230 : F(310) 412-5681 : mwilcox@cityofinglewood.org

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PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

From: Christina Erwin [mailto:CErwin@esassoc.com]
Sent: Wednesday, April 24, 2019 2:55 PM
To: Mindala Wilcox <mwilcox@cityofinglewood.org>
Subject: IBEC: Meeting locations

Hi Mindy,

Based on the current schedule, we will be meeting in person on the following dates. Can you please indicate whether the City of Inglewood can host these meetings, or whether we should hold them in ESA's Downtown LA office?

- Monday, June 3
- Tuesday, June 4

- Thursday, June 27
- Friday, June 28

We propose to hold meetings on the following dates in the ESA Downtown LA office.

- Monday, July 29
- Tuesday, July 30
- Wednesday, July 31
- Thursday, August 1
- Friday, August 2

Please let me know your feedback on the City's room availability for the four dates listed. Once I hear back from you regarding location, I'll revise the schedule and send it out to the team, and revise the Outlook meeting invitations.

Thanks,
Christina

Christina Erwin
Environmental Planning Program Manager

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