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**From:** Mindala Wilcox  
**Sent:** Wednesday, December 12, 2018 3:32 PM PST  
**To:** Cynthia Robinson  
**Subject:** IBEC: Collaboration Meeting

For the collaboration meeting, please note that on 12/13/18 it is call-in only (remove reference to the Executive Conference Room) and Lisa's office will be sending you and me the agenda shortly, to include in the invite.

Respectfully,

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