

Message

**From:** Mindala Wilcox [mwilcox@cityofinglewood.org]  
**Sent:** 12/11/2018 6:05:56 PM  
**To:** Netai Basu [N.Basu@fehrandpeers.com]  
**CC:** Louis Atwell [latwell@cityofinglewood.org]; Peter Puglese [ppuglese@cityofinglewood.org]; Tom Gaul [T.Gaul@fehrandpeers.com]; Mike Samuelson [M.Samuelson@fehrandpeers.com]; Christina Erwin [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4dddbff2e8414460abdcaefc2d500dd-Christina E]  
**Subject:** RE: Murphy's Bowl: Request for Updated Counts Authorization Letter (ref. 3002)

Hi Netai,

I've requested the updated letter from the City Manager and will forward as soon as it is available.

Respectfully,

**Mindy Wilcox, AICP** : Planning Manager : City of Inglewood

Economic and Community Development Department

Planning Division : One Manchester Boulevard : Inglewood, CA 90301

V(310) 412-5230 : F(310) 412-5681 : [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)

**E**XCELLENCE in Public Service. **C**OMMITMENT to Problem Solving. **D**ETERMINATION to Succeed.



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

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**From:** Netai Basu [mailto:N.Basu@fehrandpeers.com]  
**Sent:** Tuesday, December 11, 2018 10:58 AM  
**To:** Mindala Wilcox <mwilcox@cityofinglewood.org>  
**Cc:** Louis Atwell <latwell@cityofinglewood.org>; Peter Puglese <ppuglese@cityofinglewood.org>; Tom Gaul <T.Gaul@fehrandpeers.com>; Mike Samuelson <M.Samuelson@fehrandpeers.com>; Christina Erwin <CErwin@esassoc.com>  
**Subject:** Murphy's Bowl: Request for Updated Counts Authorization Letter (ref. 3002)

Mindy –

Over the coming week we've arranged for data collection at and near the Forum. The specific dates are December 13, 15, 16 and 17. It would help the count company to have an updated letter from you on City letterhead, similar to what you provided in March. I've drafted text (below) that would be sufficient but if you want to modify it, of course, please do. I need to provide this letter to the count company today or tomorrow and ask for your prompt assistance with this. Thank you.

Separately, I'll contact Peter to ask what attendance is for each of those evening events.

-Netai

*December 11, 2018*

*To Whom It May Concern:*

*The holder of this letter is collecting data to aid in transportation planning on behalf of the City of Inglewood. She/he is conducting vehicle counts and/or observing average vehicle occupancy and transit use before and after events at the Forum on December 13, 15, 16 and 17, 2018.*

*If you have any questions, please contact me at (310)412-5230 or [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org). Thank you.*

*Sincerely,*