Appointment	
From:	Cynthia Robinson [/O=INGLEWOOD/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=98F5CAEC896D4B4E83824E4150BEEC8D-CYNTHIA ROBINS]
Sent:	6/26/2018 9:16:52 AM
To:	Mindala Wilcox [/O=Inglewood/OU=CITY/cn=Recipients/cn=mwilcox]; Fred Jackson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fjackson]; Royce Jones [/O=Inglewood/OU=CITY/cn=Recipients/cn=RoyceJones]; Christopher E. Jackson [/O=Inglewood/OU=CITY/cn=Recipients/cn=cejackson]; Artie Fields [/O=Inglewood/OU=CITY/cn=Recipients/cn=afields]; Yvonne Horton [/o=Inglewood/OU=CITY/cn=Recipients/cn=yhorton]; Louis A. Atwell [/O=Inglewood/OU=CITY/cn=Recipients/cn=latwell]; Sharon Koike [/O=Inglewood/OU=CITY/cn=Recipients/cn=spitpit]; Margarita Cruz [/O=Inglewood/OU=CITY/cn=Recipients/cn=mcruz]; Louis Perez [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=lperez]; Melanie McDade Dickens [/O=Inglewood/OU=CITY/cn=Recipients/cn=mdickens]; Bettye Griffith [/o=Inglewood/OU=CITY/cn=Recipients/cn=mdickens]; Bettye Griffith [/o=Inglewood/ou=CITY/cn=Recipients/cn=mtc]; Jose O. Cortes [/o=Inglewood/ou=CITY/cn=Recipients/cn=jcortes]; David L. Esparza [/O=Inglewood/OU=CITY/cn=Recipients/cn=mtcruta]; Cocil Flournoy [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dlesparza]; Mark Fronterotta [/o=Inglewood/ou=CITY/cn=Recipients/cn=mtcruta]; Cecil Flournoy [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ca4032e419e649968b0f941dacc820f1-Cecil Flournoy]; Ken Campos [/o=Inglewood/ou=CITY/cn=Recipients/cn=kcampos]; Sabrina Barnes [/o=Inglewood/ou=CITY/cn=Recipients/cn=sbarnes]
Subject: Location:	Canceled: Murphy's Bowl Communication Protocol Community Room A
Start: End: Show Time As:	6/26/2018 11:00:00 AM 6/26/2018 1:00:00 PM Free
Importance:	High
Required Attendees:	Mindala Wilcox; Fred Jackson; Royce Jones; Christopher E. Jackson; Artie Fields; Yvonne Horton; Louis A. Atwell; Sharon Koike; Margarita Cruz; Louis Perez; Melanie McDade Dickens; Bettye Griffith; Matthew Chambers; Jose O. Cortes; David L. Esparza; Mark Fronterotta; Cecil Flournoy; Ken Campos; Sabrina Barnes

## Meeting Canceled until further notice.

June 26 11-1pm

Subject: Murphy's Bowl Communication Protocol

This is a follow-up to the meeting held on March 14, 2018 to discuss the communication protocol for the Murphy's Bowl project. An electronic file saving framework has been set up by the City's IT Department that will be used to gather all past and future records pertaining to this project.

We ask that each Department appoint a point person who will be responsible for checking with each of their Department members, on a weekly basis, for any emails, correspondence or documents received or sent on the Murphy's Bowl project. The point person will then be transferring all files to the shared file storage location.

For this communication protocol meeting, we ask that both the Department head as well as your designated point person attend from each Department.

Thank you and please contact Mindy Wilcox (4241) for any questions.