

Message

From: Gordon Anderson [gordon@gandersonassociates.com]
Sent: 8/22/2019 8:47:46 AM
To: Louis Atwell [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=426f25fc3ed241e89930f3d92517e5b6-Louis Atwell]
CC: Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]
Subject: IBEC: Reminder to UpLoad Emails/Documents

Hi Louis,

Quick reminder, we must upload emails/documents to Murphy's Bowl Drive twice a week (Monday and Wednesday) by 10am, even though we likely receive the same emails.

Note, it's easier to upload directly from your emails to the Murphy's Bowl Drive given that I think it's on the City share drive.

Thanks.

Gordon.