

Message

From: Gordon Anderson [Gordon@GAndersonAssociates.com]
Sent: 8/22/2019 8:47:46 AM
To: 'Louis A. Atwell ' [latwell@cityofinglewood.org]
CC: Mindala Wilcox [mwilcox@cityofinglewood.org]
Subject: IBEC: Reminder to UpLoad Emails/Documents

Hi Louis,

Quick reminder, we must upload emails/documents to Murphy's Bowl Drive twice a week (Monday and Wednesday) by 10am, even though we likely receive the same emails.

Note, it's easier to upload directly from your emails to the Murphy's Bowl Drive given that I think it's on the City share drive.

Thanks.

Gordon.