

Message

From: Michael H. Tate [/O=INGLEWOOD/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=2C7F993058EA44BAB730DE3A731C48B9-MICHAEL M. TAT]
Sent: 9/9/2019 9:57:35 AM
To: Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]
CC: Christopher E. Jackson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d28bfd2b0f274cd8af3119a3b715d010-Christopher E.]
Subject: FW: IBEC: Travel Arrangements to Sacramento

Hello Mindy,

All departments are responsible to request their own approval/ memo from the City Manager.

Thanks,

Michael

From: Mindala Wilcox
Sent: Thursday, September 5, 2019 5:19 PM
To: Michael H. Tate <mtate@cityofinglewood.org>
Cc: Christopher E. Jackson <cejackson@cityofinglewood.org>
Subject: IBEC: Travel Arrangements to Sacramento

Good day Michael,

Chris Jackson and I need to travel to Sacramento for an all day meeting on Wednesday, September 11 for the Clippers EIR. Our meeting will be starting at 8 or 9 so we will need to travel up in the afternoon/evening of September 10, spend the night, and fly back on the evening of September 11. I was told I need to email this request to you so that you may request the City Manager's approval. Please let me know if you need any additional information. Thanks.

Respectfully,

Mindy Wilcox, AICP : Planning Manager : City of Inglewood
Economic and Community Development Department
Planning Division : One Manchester Boulevard : Inglewood, CA 90301
V(310) 412-5230 : F(310) 412-5681 : mwilcox@cityofinglewood.org

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