

Message

**From:** Frances Tracht [/O=INGLEWOOD/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9914D53392AD428D85B3615639C9CC0B-FRANCES TRACHT]  
**Sent:** 12/3/2019 2:53:30 PM  
**To:** Luz Torres [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=179953fab26443ad982b5163ae65b6ee-Luz Torres]; Mirtha M. Kinoshita [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8577d0a91c7847d0952ab71f05d89e35-Mirtha M. Kino]  
**CC:** Adrienne Dodson [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f75a6193961446a89c80600ed7f44705-Adrienne Dotso]; Harjinder Singh [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fb171f242132419c8befd3539f2118c3-Harjinder Sing]; Edward Martin [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3dbcea117ed547cb83f2983d2f71d056-Edward Martin]; Lori Williams [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0c7def60b84040968bd7def873aacd14-Lori Williams]; Kerri Arroyo [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1a686af96dd8462a9c0d40a49f5b88fe-Kerri Arroyo]; Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]; Pam Lieber [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1ead36e584bb429fab962831b705a744-Pam Lieber]; Linda M. Silba [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a60fd5bd8f334a5398a376916c3c4946-Linda M. Silba]; Celia Mendelsohn [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=841bddfb9c8b415fbb5b82ff66900cfc-Celia Mendelso]  
**Subject:** Inglewood Basketball EIR...  
**Attachments:** DEIR Cv Dec2019\_8.5X11\_Web (002).pdf; IBECvolumes.jpg

The City is expecting a lot of residents to come to each library, especially Crenshaw, to study the new Environmental Impact Report about the Basketball and Entertainment Center at Century and Prairie. These may be dropped off to the Main Library anytime starting tomorrow-Friday.

Mindy, from Planning, knows to notify Mirtha/Luz (5263) when Planning will deliver the 2 large sets- see attachments.

The Crenshaw set needs to be prepped and delivered ASAP even if it means the physical processing gets done later on. Make sure to property stamp the volumes.

The Main Library will receive 35 volumes of the: [Draft EIR: Inglewood Basketball and Entertainment Center Project](#) Crenshaw will receive fewer volumes. The volume sizes vary so we may have to be creative in our shelving scheme.

See message below:

*For shelving space, there are roughly 20 volumes of 8-1/2 by 11, 5 inch binders, and 15 11 X 17 binders. The 11 X 17 binders don't really fit into a standard shelving space, so please consider that for space purposes. See attached photo.*

I will create a bib record for the catalog based on what I have so once these volumes arrive Mirtha/Luz/Darnell can barcode & process immediately. They need to be on the shelves as soon as possible.

Pam Lieber will send and make sure the EIR website is posted in the Lab, 2<sup>nd</sup> floor Library Service Center, all reference desks, the library's website, etc.

Pam: Make sure to send Lori all the information to post at the branch.

I suggest:

Main: If all the volumes fit behind the Reference Desk on the wheel please shelf them there

X2: Please find an area where all of the volumes can be shelved near the reference desk if possible. I don't think you have space behind the Circ desk.

Thanks Everyone!

Fran

Frances Tracht, Library Manager  
Inglewood Public Library  
101 W. Manchester Blvd.  
Inglewood, CA 90301  
(310) 412-5397