Hi Mindy!

Attached is a new Proof for you to review.
I will change the publishing date to December 20, 2019—but besides that please let me know if this looks good to go.
Thank you!

With Respect,
Katie Gundell
Inside Sales Associate
Phone (w) : 1-(714) 966-4610
E-mail: katherine.gundell@latimes.com

EXCELLENCE in Public Service. COMMITMENT to Problem Solving. DETERMINATION to Succeed.
Hi Katie,

As discussed, we need to run it at 12 point. Please send the updated draft at 12 point and with the updated cost. Thanks.

Respectfully,

Mindy Wilcox, AICP: Planning Manager: City of Inglewood
Economic and Community Development Department
Planning Division: One Manchester Boulevard: Inglewood, CA 90301
V(310) 412.230: mwilcox@cityofinglewood.org

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Hi Mindy!

Attached is the new Proof. We will have to push this to Friday if you need this in 12 point font—as a two page spread. Please let me know how you would like to proceed. The publishing department is holding this for 30 extra minutes for us to pull the paper for publication.

All my best,

Katie Gundell
Inside Sales Associate
Phone (w): 1-(714) 966-4610
E-mail: katherine.gundell@latimes.com

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From: Mindala Wilcox <mwilcox@cityofinglewood.org>
Sent: Wednesday, December 18, 2019 12:13 PM
To: Gundell, Katherine <katherine.gundell@latimes.com>
Subject: RE: IBEC: Newspaper Notice

EXTERNAL SOURCE
Hi Katie,

We need it in 12 point font, when printed. I'm reviewing the proof now.

Respectfully,

Mindy Wilcox, AICP : Planning Manager : City of Inglewood
Economic and Community Development Department
Planning Division : One Manchester Boulevard : Inglewood, CA 90301
V(310) 412-5230 : mwilcox@cityofinglewood.org

EXCELLENCE in Public Service. COMMITMENT to Problem Solving. DETERMINATION to Succeed.

PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

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From: Gundell, Katherine [mailto:katherine.gundell@latimes.com]
Sent: Wednesday, December 18, 2019 10:28 AM
To: Mindala Wilcox <mwilcox@cityofinglewood.org>
Cc: Cynthia Robinson <crobinson@cityofinglewood.org>
Subject: RE: IBEC: Newspaper Notice

Hello!

Here is the final copy! I will send the Proof with pricing over in a separate message. Also, this is is 6 point type font, size 12 would be 2 full pages—this is one full page of the paper.

Best Regards,

Katie Gundell
Inside Sales Associate
Phone (w) : 1-(714) 966-4610
E-mail: katherine.gundell@latimes.com

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From: Mindala Wilcox <mwilcox@cityofinglewood.org>
Sent: Wednesday, December 18, 2019 9:48 AM
To: Gundell, Katherine <katherine.gundell@latimes.com>
Cc: Cynthia Robinson <crobinson@cityofinglewood.org>
Subject: RE: IBEC: Newspaper Notice

EXTERNAL SOURCE

Hi Katie,

At your earliest opportunity, please send the proof of the revised file that Cynthia sent this morning and let us know how we can make the payment for publication on Thursday, 12/19. Thanks!

Respectfully,

Mindy Wilcox, AICP : Planning Manager : City of Inglewood
Economic and Community Development Department
Planning Division : One Manchester Boulevard : Inglewood, CA 90301
V(310) 412-5230 : mwilcox@cityofinglewood.org

EXCELLENCE in Public Service. COMMITMENT to Problem Solving. DETERMINATION to Succeed.

PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.
Good morning Katie,

Mindy will have some alignment changes to the notice I’ve attached and will send it soon. See below for the changes she has made so far. Also, is the proof you sent in 12 pt font and will we need a new PDF Proof with pricing and printing details?

Respectfully,

Cynthia Robinson  
Staff Assistant  
City of Inglewood  
Economic and Community Development Department  
Planning Division  
One Manchester Boulevard  
Inglewood, CA 90301  
(310) 412-5223  
crobinson@cityofinglewood.org

Hi Cynthia,

Here is the final draft of the newspaper notice. Note that the only changes made were to change the date and add the sentence in Spanish at the end.

Respectfully,

Mindy Wilcox, AICP  
Planning Manager  
City of Inglewood  
Economic and Community Development Department  
Planning Division  
One Manchester Boulevard  
Inglewood, CA 90301  
(310) 412-5230  
mwilcox@cityofinglewood.org

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