

Message

**From:** Mindala Wilcox [/o=Inglewood/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b46bfd8a1e12482fb4f973bea21d23c4-Mindala Wilcox]  
**on behalf of** Mindala Wilcox  
**Sent:** 12/18/2019 12:13:27 PM  
**To:** 'Gundell, Katherine' [katherine.gundell@latimes.com]  
**Subject:** RE: IBEC: Newspaper Notice

Hi Katie,

As discussed, we need to run it at 12 point. Please send the updated draft at 12 point and with the updated cost. Thanks.

Respectfully,

**Mindy Wilcox, AICP** : Planning Manager : City of Inglewood  
Economic and Community Development Department  
Planning Division : One Manchester Boulevard : Inglewood, CA 90301  
V(310) 412-5230 : [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)

**E**XCELLENCE in Public Service. **C**OMMITMENT to Problem Solving. **D**ETERMINATION to Succeed.



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

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**From:** Gundell, Katherine [mailto:katherine.gundell@latimes.com]  
**Sent:** Wednesday, December 18, 2019 10:33 AM  
**To:** Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)>  
**Subject:** RE: IBEC: Newspaper Notice

Hi Mindy!

Attached is the new Proof. We will have to push this to Friday if you need this in 12 point font—as a two page spread. Please let me know how you would like to proceed. The publishing department is holding this for 30 extra minutes for us to pull the paper for publication.

All my best,

*Katie Gundell*

*Inside Sales Associate*

Phone (w) : 1-(714) 966-4610

E-mail: [katherine.gundell@latimes.com](mailto:katherine.gundell@latimes.com)

**Los Angeles Times**

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**From:** Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)>  
**Sent:** Wednesday, December 18, 2019 10:30 AM  
**To:** Gundell, Katherine <[katherine.gundell@latimes.com](mailto:katherine.gundell@latimes.com)>  
**Cc:** Cynthia Robinson <[crobinson@cityofinglewood.org](mailto:crobinson@cityofinglewood.org)>  
**Subject:** RE: IBEC: Newspaper Notice

EXTERNAL SOURCE


Hi Katie,

We need it in 12 point font, when printed. I'm reviewing the proof now.

Respectfully,

**Mindy Wilcox, AICP** : Planning Manager : City of Inglewood  
Economic and Community Development Department  
Planning Division : One Manchester Boulevard : Inglewood, CA 90301  
V(310) 412-5230 : [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)

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**From:** Gundell, Katherine [<mailto:katherine.gundell@latimes.com>]  
**Sent:** Wednesday, December 18, 2019 10:28 AM  
**To:** Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)>  
**Cc:** Cynthia Robinson <[crobinson@cityofinglewood.org](mailto:crobinson@cityofinglewood.org)>  
**Subject:** RE: IBEC: Newspaper Notice

Hello!

Here is the final copy! I will send the Proof with pricing over in a separate message.  
Also, this is is 6 point type font,size 12 would be 2 full pages—this is one full page of the paper.

Best Regards,

*Katie Gundell*

*Inside Sales Associate*

Phone (w) : 1-(714) 966-4610

E-mail: [katherine.gundell@latimes.com](mailto:katherine.gundell@latimes.com)

**Los Angeles Times**

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**From:** Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)>  
**Sent:** Wednesday, December 18, 2019 9:48 AM  
**To:** Gundell, Katherine <[katherine.gundell@latimes.com](mailto:katherine.gundell@latimes.com)>  
**Cc:** Cynthia Robinson <[crobinson@cityofinglewood.org](mailto:crobinson@cityofinglewood.org)>  
**Subject:** RE: IBEC: Newspaper Notice

EXTERNAL SOURCE

Hi Katie,

At your earliest opportunity, please send the proof of the revised file that Cynthia sent this morning and let us know how we can make the payment for publication on Thursday, 12/19. Thanks!

Respectfully,

**Mindy Wilcox, AICP** : Planning Manager : City of Inglewood  
Economic and Community Development Department  
Planning Division : One Manchester Boulevard : Inglewood, CA 90301  
V(310) 412-5230 : [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)

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**From:** Cynthia Robinson  
**Sent:** Wednesday, December 18, 2019 9:26 AM  
**To:** [katherine.gundell@latimes.com](mailto:katherine.gundell@latimes.com)

**Cc:** Mindala Wilcox <[mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)>

**Subject:** FW: IBEC: Newspaper Notice

Good morning Katie,

Mindy will have a some alignment changes to the notice I've attached and will send it soon. See below for the changes she has made so far. Also, is the proof you sent in 12 pt font and will we need a new PDF Proof with pricing and printing details?

Respectfully,

**Cynthia Robinson** | Staff Assistant | City of Inglewood  
**Economic and Community Development Department**  
Planning Division | One Manchester Boulevard | Inglewood, CA 90301  
V(310) 412-5223 | [crobinson@cityofinglewood.org](mailto:crobinson@cityofinglewood.org)

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**From:** Mindala Wilcox  
**Sent:** Tuesday, December 17, 2019 6:48 PM  
**To:** Cynthia Robinson <[crobinson@cityofinglewood.org](mailto:crobinson@cityofinglewood.org)>  
**Subject:** IBEC: Newspaper Notice

Hi Cynthia,

Here is the final draft of the newspaper notice. Note that the only changes made were to change the date and add the sentence in Spanish at the end.

Respectfully,

**Mindy Wilcox, AICP** : Planning Manager : City of Inglewood  
Economic and Community Development Department  
Planning Division : One Manchester Boulevard : Inglewood, CA 90301  
V(310) 412-5230 : [mwilcox@cityofinglewood.org](mailto:mwilcox@cityofinglewood.org)

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